

# RISK MANAGEMENT & TORT DEFENSE PLAN REVIEW

RMTD provides the service of reviewing blueprints, plans, and specifications for new construction or renovations involving or affecting fire suppression systems serving state insured buildings. Recommendations of design features which can further reduce the occurrence or severity of loss to the building are provided.

Please complete and include this form when submitting materials to RMTD. Submit materials at the earliest stage possible and as major design changes are made. Allow up to 4-weeks for review.

Submit materials to: Risk Management & Tort Defense Division  
PO Box 200124  
1625 11<sup>th</sup> Avenue / Middle Floor  
Helena, MT 59620-0124

<b>~ PROJECT INFORMATION ~</b>	
Project Name:	
Project Address/Location:	
Scope of Project:	
<input type="checkbox"/> New Construction	
<input type="checkbox"/> Renovation/Remodel	
Project Timeline:	
<b>~ MATERIAL SUBMITTED ~</b>	
<small>Please describe what is submitted. Indicate if any material is to be returned. If any material is copyright protected please provide a statement from the document owner authorizing RMTD to reproduce the material for insurance review purposes.</small>	
Blueprint or Plan Page Numbers:	
Material Specifications:	
Other (describe):	
<b>~ CONTACT INFORMATION ~</b>	
<small>Confirmation of our review and any recommendations will be provided to you.</small>	
Your Name:	
Title:	
Mailing Address:	
E-Mail Address:	
Telephone Number:	